

## ***E-Learning Committee***

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- Objectives Of The committee
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## ***E-Learning/Virtual Education Committee:***

### **Specific Duties of the E-Learning/Virtual Education Committee:**

- Planning and implementing e-learning empowerment programs for faculty members, staff, and students
- Providing specialized consultation on e-learning to the faculty and users of the e-learning system
- Evaluating e-learning programs and reviewing courses and content produced by faculty members
- Monitoring the implementation of e-learning regulations and virtual educational activities within the faculty, as well as assessing programs
- Submitting periodic reports on e-learning programs to the Faculty's Educational Development office
- Conducting research on modern content production methods
- Administering satisfaction surveys among faculty members and students regarding services, as well as following up on and resolving technical issues related to course content
- Collaborating with the faculty's Information Technology (IT) Unit for software support
- Facilitating cooperation with the Virtual Medical University and other relevant institutions to enhance e-content production and organize inter-university training courses

### ***Guidelines for Selecting Members of the Faculty's E-Learning/Virtual Education Committee:***

1. Chairperson: The Dean of the Faculty, with the Vice Dean for Education acting on behalf of the Dean
2. Committee Secretary: A knowledgeable faculty member
3. Head of the Educational Development Office (EDO)
4. Two faculty experts, nominated by the EDO head and approved by the Dean

## **E-Learning/Virtual Education Committee**

**Committee Secretary:** Dr. Fariba Hosseinzadegan

### **Committee Members:**

- Dr. Mozghan Lotfi / Dean of the Faculty
- Dr. Vahid Pakpour / Vice Dean for Education and Postgraduate Studies
- Dr. Esmat Mehrabi / Head of the Education Office
- Dr. Farzaneh Bagheriyeh/ Head of Education Development Office
- Dr. Fariba Hosseinzadegan / Committee Secretary
- Dr. Hossein Fayyazallahzadeh
- Dr. Solmaz Ghanbari
- Dr. Mohammad Khajeh Goodari
- Mr. Ali Karimi

-Ms.Fariba Esmaili/ IT Consultant Engineer