## Education Education

## Specific Duties of the E-Learning/Virtual Education Committee:

- -Planning and implementing e-learning empowerment programs for faculty members, staff, and students
- Providing specialized consultation on e-learning to the faculty and users of the e-learning system
- -Evaluating e-learning programs and reviewing courses and content produced by faculty members
- -Monitoring the implementation of e-learning regulations and virtual educational activities within the faculty, as well as assessing programs
- -Submitting periodic reports on e-learning programs to the Faculty's Educational Development office
- -Conducting research on modern content production methods
- -Administering satisfaction surveys among faculty members and students regarding services, as well as following up on and resolving technical issues related to course content
- -Collaborating with the faculty's Information Technology (IT) Unit for software support
- -Facilitating cooperation with the Virtual Medical University and other relevant institutions to enhance e-content production and organize inter-university training courses

## Guidelines for Selecting Members of the Faculty's E-Learning/Virtual Education Committee:

Chairperson: The Dean of the Faculty, with the Vice Dean for Education acting on behalf of the Dean

Committee Secretary: A knowledgeable faculty member

Head of the Educational Development Office (EDO)

Two faculty experts, nominated by the EDO head and approved by the Dean

## Committee Secretary: Dr. Fariba Hosseinzadegan Committee Members:

- -Dr. Mozhgan Lotfi / Dean of the Faculty
- -Dr. Vahid Pakpour / Vice Dean for Education and Postgraduate Studies
- -Dr. Esmat Mehrabi / Head of the Education Office
- -Dr. Farzaneh Bagheriyeh/ Head of Education Development Office
- -Dr. Fariba Hosseinzadegan / Committee Secretary
- -Dr. Hossein Fayyazallahzadeh
- -Dr. Solmaz Ghanbari
- -Dr. Mohammad Khajeh Goodari
- -Mr. Ali Karimi
- -Ms.Fariba Esmaili/ IT Consultant Engineer

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